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<b>Meeting &amp; Date:</b>	SWLEP Board Meeting – Thursday, 24 May 2018		
<b>Subject:</b>	Highlight Reports		
<b>Attachments:</b>	None		
<b>Author:</b>	Ian Durston	<b>Total no of sheets:</b> (inc cover sheet)	14

<b>Papers are provided for:</b>	Approval <input type="checkbox"/>	Discussion <input checked="" type="checkbox"/>	Information <input type="checkbox"/>
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## 1. Purpose

A summary of the status of each LGF project (and other SWLEP projects) is presented to the Board in order to communicate the status of all projects and to demonstrate that projects are being managed in line with the SWLEP Assurance Framework. These summaries are based on individual highlight reports produced for each project that have been reviewed and approved by the Commissioning Group. Copies of the individual highlight reports can be found on the SWLEP website by clicking on the following link:

[https://swlep.co.uk/docs/default-source/programmes/programme-hlr-summary---mar-website.pdf?sfvrsn=c2b16149\\_14](https://swlep.co.uk/docs/default-source/programmes/programme-hlr-summary---mar-website.pdf?sfvrsn=c2b16149_14)

## 2. Summary

Six projects have been identified by the Steer Davies Gleave review as ‘focus’ projects that warrant specific attention in this summary. They are:

### Chippenham Station Hub

There have been delays to the production of the Full Business Case for phase 1b (lift access) due to the availability of Network Rail resource and timescales for this element of the work are at risk of slip. A letter has been sent from John Mortimer to GWR to request that this issue is addressed.

The planning application for phase 2 of the project (commercial premises) is under development with the application due to be submitted in May 2018. Discussions with a prospective occupier are progressing.

### **A350 Yarnbrook / West Ashton**

Funding to cover the associated cost increase has been successfully granted by the Housing Infrastructure Fund (subject to final clarifications), so a major risk on this project has now been removed. Planning permission has also now been awarded. Discussions are taking place on progressing as a faster pace with development work and an associated acceleration of the LGF spend on the project.

### **Salisbury Central Car Park and Maltings**

The Heads of Terms (HoT) for the land deal with THRE is now in mature state, but the recent incident in Salisbury has prompted a review between the developer and Wiltshire Council - discussions taking place with Central Government. Planning is due to be submitted in August 2018.

### **Swindon Bus Exchange (Swindon Bus Boulevard)**

The application to the Housing Infrastructure Fund (HIF) to cover increased costs on this project was not successful. This leaves a financial viability gap on a project that is already running to tight timescales. However, the Commissioning Group has reviewed this project and recommends that it proceeds with LGF funding based on new plans and spend profiles submitted by Swindon Borough Council. This is discussed in more detail in a separate paper.

### **New Eastern Villages**

**Southern Connector Rd** – costs have increased due to design requirements to mitigate archaeological discoveries (though are now £2.6m less than previously forecast). These will be covered by developer contributions but an application has also been made to Housing Infrastructure Fund (future funding element) – that is, the developer contributions can be released for other elements of the project if the HIF bid is successful. The result of the HIF application will be known in Summer 2018. Compulsory Purchase Orders (CPOs) may be necessary which have been approved in principle by the SBC cabinet.

**A420/Gablecross** - A design option has been selected and land assembly is now underway. Osborne appointed to provide early contractor involvement.

### **Wichelstowe Southern Access**

The Outline Business Case is being submitted to the May 2018 Board Meeting. The procurement process for the project will be carried out in June 2018.

Highlight Reports are available for all other projects. The following statistics summarise the status across all of the projects:

- There are 29 live projects covered by the highlight reports and two potential projects (the Salisbury Plain Heritage Centre and the Swindon Museum and Art Gallery).
- Six projects (21%) are completed
- Nine projects (31%) are rated GREEN
- Seven projects (24%) are rated AMBER GREEN
- Four projects (14%) are rated AMBER RED
- Three projects (10%) are rated RED (Swindon Bus Exchange, New Eastern Villages A420 Gablecross and the New Eastern Villages Southern Connector Road).
- No projects have improved their RAG ratings since the last report, and four have deteriorated.

### **3. Recommendations**

The Board is asked to approve the Commissioning Group's assessment that the highlight reports are an accurate representation of the current status of all LGF projects.

### **4. Highlight Report Summaries**

Summaries of all highlight reports are shown on the following pages:

Local Growth Fund – Focus Projects					
Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LGF/1617/004/CSH	Chippenham Station Hub	WC	AR	AR	Waiting for programme from Network Rail for phase 1b (lift) – letter sent from Chairman to chase. Planning application for phase 2 (commercial premises) under development. Discussions underway with prospective occupier.
LGF/1617/009/YWA	A350 Yarnbrook/ West Ashton	WC	G	G	£8.7m HIF application successful (subject to final clarifications). Planning permission now granted.
LGF/1718/003/CCPM	Salisbury Central Car Park and Maltings	WC	AG	AG	Heads of Terms for land deal with THRE in mature state, but being reviewed post Salisbury incident. Discussions taking place with Central Government. Planning due to be submitted in August 2018.
LGF/1617/008/SBX	Swindon Bus Exchange	SBC	R	R	Application to Land Release Fund (£400k) for St John St car park development successful but main application to HIF (£8.3m) not. SBC to present to Commissioning Group on proposed way forward.
LGF/1516/003/EV (iv)	New Eastern Villages Southern Connector Road	SBC	R	R	Overall scheme cost increase due to land assembly revised cost estimates, additional road length and structures to mitigate environmental and archaeological impact (though now £2.6m less than previously forecast). To be covered by developer contributions but submission to Housing Infrastructure Fund has also been made.
LGF/1516/003/EV (iii)	New Eastern Villages A420 Gablecross	SBC	R	R	Design option selected. Land assembly currently underway. Osborne appointed to provide early contractor involvement.
LGF/1617/002/WI	Wichelstowe Southern Access	SBC	AG	AR	The Outline Business Case is being submitted to the May 2018 Board Meeting. The procurement process for the project will be carried out in June 2018.

Local Growth Fund (Growth Deals 1 and 2)					
Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LGF/1516/001/A350	A350 Improvements	WC	Complete	Complete	
LGF/1516/002/A429	A429 Malmesbury	WC	Complete	Complete	
LGF/1516/004/PSP	Porton Science Park	WC	Complete	Complete	
LGF/1617/001/A350	A350 Dualling Bypass (Badger – Brook + Chequers)	WC	AG	AG	Forecast completion in September 2018.
LGF/1617/007/MH	Mansion House (Corsham)	WC	G	G	Construction work commenced. Updated Outline Business Case approved at LEP May Board. Construction completion forecast for November 2018. George Gill and Shahina Johnson to join working group for operation of facility.
LGF/1617/010/JNC17	M4 J17 Capacity Improvement	WC	G	Complete	Construction complete.
LGF/1617/009/UFB	Ultra Fast Broadband	WC	G	AG	Mobilisation and surveying is currently underway. Some technical issues in Malmesbury area. Way forward under discussion.
LGF/1516/005/LSTF	LGF Sustainable Transport Package	SBC	AG	AG	Detailed design of 18/19 scheme elements is being progressed. Completion by September 2018. Detailed project plan outstanding.
LGF/1617/003/SRT	Swindon Rapid Transit	SBC	AR	AR	FBC for Wichelstowe phase agreed by January Board subject to final price for Mannington element. Final price to be supplied in phases. Work in progress on Tadpole Farm and NEV schemes.

LGF/1617/006/JNC16	M4 Junction 16	SBC	<b>G</b>	<b>Complete</b>	Construction complete.
LGF/1617/010/SPHC	Salisbury Plain Heritage Centre	WC			Discussions taking place with trustees on LEP support for project. Highlight Report to be produced if project goes ahead.
LGF/1617/011/SMAG	Swindon Museum and Art Gallery	SBC			Heritage Lottery Fund application not successful. Highlight Report to be produced if project goes ahead.

<b>Local Growth Fund (Growth Deal 3)</b>					
<b>Project Ref</b>	<b>Project Name</b>	<b>Lead Delivery Partner</b>	<b>Previous</b>	<b>Current</b>	<b>Notes</b>
LGF/1718/001/WCS	Wiltshire College - Salisbury	Wiltshire College	<b>G</b>	<b>G</b>	Stage 3 design work due to complete in April 2018. No significant changes to requirements. Planning permission approved.
LGF/1718/002/WCL	Wiltshire College - Lackham	Wiltshire College	<b>G</b>	<b>G</b>	Stage 2 design work underway. Review of timescales being carried out to ensure fit with financial profiling.

<b>Department for Transport – LGF (Growth Deal 1)</b>					
<b>Project Ref</b>	<b>Project Name</b>	<b>Lead Delivery Partner</b>	<b>Previous</b>	<b>Current</b>	<b>Notes</b>
LGF/1516/003/EV (i)	New Eastern Villages - Great Stall Bridge	SBC	<b>AG</b>	<b>AG</b>	Preliminary design work on track for completion in August 2018. Some issues with timescales of Highways England framework contract SBC are making use of. New slip bridge required involving discussions with Network Rail.
LGF/1516/003/EV (iia)	New Eastern Villages - Greenbridge Roundabout (Package 1)	SBC	<b>Complete</b>	<b>Complete</b>	
LGF/1516/003/EV (iib)	New Eastern Villages -West of A419 (Package 2)	SBC	<b>G</b>	<b>AG</b>	Project still within original predicted budget. Scheme spend estimated to start in 2019/20. Scope of work dependent on comprehensive NEV access strategy and developer proposals. Concept design not yet worked up.



Department for Transport - Retained					
Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LGF/1516/003/EV (v)	New Eastern Villages White Hart Junction	SBC	<b>G</b>	<b>AG</b>	Dedicated design team is in place and is progressing design work – preliminary design due for completion in June 2018. Some issues with timescales of Highways England framework contract SBC are making use of. New slip bridge required involving discussions with Network Rail.
LGF/1516/003/EV (vi)	New Eastern Villages Business Case	SBC	<b>G</b>	<b>G</b>	OBC scheduled for July Board Meeting.

<b>City Deal</b>					
<b>Project Ref</b>	<b>Project Name</b>	<b>Lead Delivery Partner</b>	<b>Previous</b>	<b>Current</b>	<b>Notes</b>
LGF/1516/006/CD	Higher Futures	WC & SBC	AR	AR	Target numbers of learners remain a challenge – various strategies to address (e.g. marketing materials, delivery of engagement strategy, encouragement of apprenticeships)

<b>Careers and Enterprise Company (CEC)</b>					
<b>Project Ref</b>	<b>Project Name</b>	<b>Lead Delivery Partner</b>	<b>Previous</b>	<b>Current</b>	<b>Notes</b>
LEP/GEN/001/CEC	Enterprise Advisor Network	WC & SBC	G	G	Project going well with 53 schools/colleges & 46 Enterprise Advisers engaged. Focussed on getting schools/colleges to assess their careers provision against the Gatsby benchmarks. Very positive feedback from CEC representative.

<b>Department of Business Energy and Industrial Strategy (BEIS)</b>					
<b>Project Ref</b>	<b>Project Name</b>	<b>Lead Delivery Partner</b>	<b>Previous</b>	<b>Current</b>	<b>Notes</b>
LEP/GEN/002/GH	Growth Hub	LEP	G	G	Growth Hub progressing well. Growth Hub used to promote support to Salisbury businesses and CRM system used to track businesses engaged with.

<b>Growing Places Infrastructure Fund (GPIF)</b>					
<b>Project Ref</b>	<b>Project Name</b>	<b>Lead Delivery Partner</b>	<b>Previous</b>	<b>Current</b>	<b>Notes</b>
LEP/GPIF/001/CAS	GPIF – Castledown Business Park	WC	<b>G</b>	<b>G</b>	£2.54m loan paid to project in 14/15. Repayment was scheduled for March 2018.
LEP/GPIF/002/WD	GPIF – Woods Group	Woods Group	<b>G</b>	<b>G</b>	£1,279,235 loan agreement signed. Repayment to SWLEP by end March 2021.




## Key

### Project Status

	Red	Amber Red	Amber Green	Green
	<b>R</b>	<b>AR</b>	<b>AG</b>	<b>G</b>

See below for RAG rating methodology

### Direction of Travel

-  Project status expected to remain same going forward
-  Project status expected to improve going forward
-  Project status expected to get worse going forward

### Milestones

**BLUE** – complete, **GREEN** - on track, **AMBER** - at risk, **RED** – will be late/is late.

### RAG Rating

		Impact			
		1 (Low)	2	3	4 (High)
Probability	4 (Likely)				
	3				
	2				
	1 (Unlikely)				

The RAG reporting is based on the composite elements of probability and impact (see chart to the left) and splits in to the following categories:

- **GREEN:** Project considered being on track, to time, quality and cost.
- **AMBER-GREEN:** Project considered at risk of minor to medium impacts on time, scope and/or cost – requires small mitigating action.
- **AMBER-RED:** Project considered at risk of medium to major impacts on time, scope and/or cost – requires mitigating action.
- **RED:** Project considered at serious risk of significant impact on time, scope and/or cost. Immediate mitigating action required.

### RAG Scoring

RAG rating	Cost	Scope	Time
	<ul style="list-style-type: none"> <li>• Minor cost variance on initial project cost may be present.</li> <li>• &lt;1% change in total project cost</li> </ul>	<ul style="list-style-type: none"> <li>• Deliverables and project scope remains unaltered.</li> </ul>	<ul style="list-style-type: none"> <li>• Minor project slippage may be present but total project delivery remains on track.</li> <li>• &lt;30 days total slippage.</li> </ul>
	<ul style="list-style-type: none"> <li>• Project is experiencing or expected to experience minor cost increases.</li> <li>• &gt;1% but &lt;5% on total project cost.</li> </ul>	<ul style="list-style-type: none"> <li>• Project is experiencing or is expected to experience small changes to scope and outputs delivered.</li> </ul>	<ul style="list-style-type: none"> <li>• Project is experiencing or is expected to experience slippage.</li> <li>• &gt;30 days but &lt;90days total project slippage</li> </ul>
	<ul style="list-style-type: none"> <li>• Project is experiencing or is expected to experience major increases in total project costs</li> <li>• &gt;5% but &lt;10% on total project cost.</li> </ul>	<ul style="list-style-type: none"> <li>• Project is experiencing or is expected to experience major changes to scope and outputs delivered.</li> </ul>	<ul style="list-style-type: none"> <li>• Project is experiencing major slippage and is due to deliver the project outputs and outcomes late.</li> <li>• &gt;90 days slippage but &lt;6 Months total project slippage.</li> </ul>
	<ul style="list-style-type: none"> <li>• Project is experiencing or is expected to experience significant and major cost increases.</li> <li>• &gt;10% on total project cost.</li> </ul>	<ul style="list-style-type: none"> <li>• Project is experiencing or is expected to experience significant change to scope and outputs delivered.</li> </ul>	<ul style="list-style-type: none"> <li>• Project is suffering significant and major delays to delivery.</li> <li>• &gt;6 Months total project slippage.</li> </ul>

### Principles of Overall Project RAG Status

- The 'lowest' rating against any of the 3 areas of Cost, Scope or Time will be used for the overall project RAG rating.

